



SARDAR VALLABHBHAI PATEL EDUCATION SOCIETY'S R. N. G. PATEL INSTITUTE OF TECHNOLOGY - RNGPIT

(An Autonomous Institute u/s UGC Act 1956)

Approved by AICTE & affiliated to Gujarat Technological University

Bardoli - Navsari Road, At: Isroli (tarpore), Po: Afwa, Tal: Bardoli, Dist: Surat, Pin - 394620
Phone: 95129 00457, 95129 00458 • Email: Info@rngpit.ac.in • Website: www.rngpit.ac.in

Ref No:RNGPIT/ESTA/2026/142

DATE:- 22-01-2026

Constitution of Accessibility and Inclusive Practices Committee

(Students with Disabilities – PwD)

In accordance with the University Grants Commission (UGC) document "Accessibility Guidelines and Standards for Higher Education Institutions and Universities" and the Rights of Persons with Disabilities (RPwD) Act, 2016, every Higher Education Institution is required to establish a formal governance mechanism for planning, implementation, monitoring, and review of accessibility and inclusive practices for students with disabilities.

Objective of the Committee

The Accessibility and Inclusive Practices Committee shall:

- Ensure compliance with UGC Accessibility Guidelines and RPwD Act, 2016
- Plan and monitor accessibility initiatives (physical, academic, and digital)
- Approve and facilitate reasonable accommodations for students with disabilities
- Integrate accessibility with institutional governance and quality assurance
- Monitor progress and prepare reports for accreditation and regulatory purposes
- To provide comprehensive assistance and resources to ensure they have equal access to educational opportunities and day-to-day life within the R.N.G.P.I.T campus

Constitution of Accessibility and Inclusive Practices Committee

Sr. No.	Name & Designation	Department	Contact No. & Email	Fax No.
1	Chairperson Dr. L.B.Chaudhari Director	Admin Dept.	Mo. 9898673451 Email : lbchaudhari@rngpit.ac.in	2622291411
2	PwD Coordinator Dr. S.A.Shaikh Associate Professor	Ele. Engg. Dept.	Mo.9979145586 Email: sashaikh@rngpit.ac.in	2622291411
3	IQAC Representative Mr. V.C.Joshi Assistant Professor	I. T. Dept.	Mo.9510922936 Email: vcjoshi@rngpit.ac.in	2622291411
4	Estate / Civil Officer Mr. G.P.Barot Assistant Professor	Civil Engg. Dept.	Mo.9925003749 Email: gppbarot@rngpit.ac.in	2622291411
5	IT / Website Representative Ms. K.N.Desai Assistant Professor	I. T. Dept.	Mo. 9712590600 Email: kndesai@rngpit.ac.in	2622291411



6	Examination Representative	Mr. S.R.Patel Controller of Examination	Admin Dept.	Mo. 9725539095 Email: srpatel@rngpit.ac.in	2622291411
7	Faculty Representative	Dr. D.M.Patel Assistant Professor	Mech. Engg. Dept.	Mo. 9879298729 Email: dmpatel@rngpit.ac.in	2622291411
8	Student Representative (PwD)	Patil Vandan Student (250840109024)	Ele. Engg. Dept.	Mo. 7020188232 Email: patilvandan7@gmail.com	2622291411
9	Medical Officer	Dr. Dilip G Patel Medical representative	***	Mo. 98243 31772 Email: sashaikh@rngpit.ac.in	

Functions of the Committee

- Develop and review the Institute Accessibility Policy
- Approve reasonable accommodations based on need assessment
- Conduct accessibility audits and review progress
- Address grievances related to accessibility and inclusion
- Recommend infrastructural and budgetary requirements
- Prepare reports for UGC, NAAC, and other regulatory agencies

Meetings and Reporting

- The Committee shall meet at least twice in an academic year
- Minutes of meetings shall be recorded and maintained
- Reports and policies shall be uploaded on the institute website

Applicability

This Committee shall function as the institutional governance mechanism for accessibility and inclusive practices for students with disabilities and shall work in coordination with IQAC and other statutory bodies of the institute.

PwD Coordinator	Director
 Dr. S.A. Shaikh	 Dr. L.B. Chaudhari



 RNGPIT, Bardoli	R.N.G.Patel Institute of Technology	Date:22/01/26
	Policy for 'Inclusion of Person with Disabilities'	

1. Preamble

This Accessibility Policy is framed in accordance with the University Grants Commission (UGC) "Accessibility Guidelines and Standards for Higher Education Institutions and Universities (June 2022)", the Rights of Persons with Disabilities (RPwD) Act, 2016 and the National Education Policy (NEP) 2020. The Institute is committed to providing an inclusive, barrier-free and enabling environment to ensure equitable participation of students with disabilities in all academic and co-curricular activities.

2. Definition

The Institute follows the definition of Persons with Disabilities (PwD) as per the Rights of Persons with Disabilities (RPwD) Act, 2016, adopted under the UGC Accessibility Guidelines (2022). All benchmark disabilities including physical, visual, hearing, speech, intellectual, learning disabilities, autism, mental illness, chronic neurological conditions, blood disorders, multiple disabilities, and high-support needs are covered. Reasonable accommodation shall be provided based on individual need assessment.

3. Scope and Applicability

This policy applies to all students with disabilities, faculty, staff and visitors of the Institute and covers physical infrastructure, academic systems, examinations, digital platforms, student services and campus life.

4. Need for Inclusion of Persons with Disabilities

Persons with disabilities often face physical, academic, digital, and attitudinal barriers in accessing higher education. These barriers may limit their participation, academic performance, and overall campus experience. In alignment with the National Education Policy (NEP) 2020, the Institute recognizes that inclusive education is essential to promote equity, social justice, and equal opportunity.

The Institute acknowledges that disability is not a limitation of the individual, but a result of interaction between individuals and inaccessible environments. Therefore, there is a need to proactively remove barriers and provide appropriate support systems to enable students with disabilities to participate fully and independently in academic and co-curricular activities.



5. Guiding Principles

The implementation of this policy shall be guided by the following principles:

- Equality and non-discrimination
- Dignity, autonomy, and respect for persons with disabilities
- Universal Design and provision of reasonable accommodation
- Student-centric, need-based, and participatory support systems
- Institutional responsibility, confidentiality, and safety

6. Governance Structure

The Institute shall constitute an Accessibility and Inclusive Practices Committee as per Chapter 10 of the UGC Guidelines. The Committee shall plan, implement, monitor and review accessibility initiatives and shall function under the authority of the Head of the Institution.

7. Affirmative Action for Implementation of the Policy

To translate the objectives of this policy into effective action, the Institute shall undertake affirmative measures in the following key areas, in alignment with the **UGC Accessibility Guidelines (2022)** and the **RPwD Act, 2016**:

- Admission and Access to Academic Programmes
- Disclosure of Disabilities and Need Assessment
- Universal Accessibility in Built Infrastructure
- Accessible Teaching, Learning and Examination System
- Accessibility of Library and Learning Resources
- Digital Accessibility and Information Systems
- Inclusive Campus Life and Co-curricular Activities
- Grievance Redressal Mechanism for Students with Disabilities
- Governance, Monitoring and Periodic Review of Accessibility and Inclusive Practices

Detailed procedures and operational guidelines for the above measures shall be issued separately through **standard operating procedures (SOPs), committee resolutions, and institutional notifications.**

8. Need Assessment and Reasonable Accommodation

The Institute shall follow a structured need assessment process for students with disabilities. Reasonable accommodations such as academic flexibility, assistive technology, examination concessions and support services shall be provided based on individual needs.

9. Physical and Built Infrastructure Accessibility

The Institute shall progressively ensure universal accessibility in buildings, classrooms, laboratories, libraries, hostels, sanitation facilities, pathways and emergency systems in accordance with national accessibility standards.



10. Academic, Teaching and Examination Accessibility

Inclusive teaching-learning practices shall be adopted. Examination accommodations such as extra time, scribes, alternative assessment methods and accessible question papers shall be provided as per UGC guidelines and notified norms.

11. Digital Accessibility

The Institute shall ensure accessibility of its website, LMS, ERP, digital content and communication systems in compliance with WCAG and BIS standards. All new digital content shall be born accessible.

12. Student Support Services

The Institute shall provide counselling, assistive technologies, library support, healthcare and grievance redressal mechanisms to support the holistic development and well-being of students with disabilities.

13. Monitoring, Review and Reporting

The Institute shall conduct periodic self-assessment and third-party accessibility audits. Annual reports and compliance status shall be uploaded on the Institute website. The policy shall be reviewed periodically for continuous improvement.

14. Conclusion

The Institute reaffirms its commitment to fostering an inclusive academic environment where students with disabilities can participate fully, independently and with dignity in all aspects of institutional life.

ANNEXURES

Annexure – I: Accessibility and Inclusive Practices Committee

Sr. No.	Position / Member	Designation (Suggested)	Role & Responsibility
1	Chairperson	Director	Provide institutional leadership; approve policies and action plans; chair meetings
2	PwD Coordinator	Dr. S.A.Shaikh	Nodal officer for PwD matters; coordinate implementation; convene meetings
3	IQAC Representative	Mr. V.C.Joshi	Integrate accessibility with quality assurance; support NAAC/NIRF documentation



4	Estate / Civil Officer	Mr. G.P.Barot	Oversee physical accessibility; conduct infrastructure audits
5	IT / Website Representative	Ms. K.N.Desai	Ensure digital accessibility of website, LMS, ERP
6	Examination Representative	Controller of Examination Mr. S.R.Patel	Implement exam accommodations; maintain confidentiality
7	Faculty Representative	Dr. D.M.Patel	Support inclusive teaching-learning; faculty sensitization
8	Student Representative (PwD)	Patil Vandan (250840109024)	Provide student feedback; highlight practical challenges
9	Medical Officer	Dr. Dilip G Patel	Mental health & psycho-social support, Confidential counselling, Support during stress, exams, transitions.

Annexure – II: Need Assessment and Reasonable Accommodation Process

Step 1: Student submits application for accommodation with supporting documents.

Step 2: Accessibility Coordinator reviews the request.

Step 3: Committee conducts need assessment (internal/external expert support if required).

Step 4: Reasonable accommodation is approved and communicated to concerned sections.

Step 5: Periodic review of effectiveness of accommodation.

Annexure – III: Grievance Redressal Mechanism (PwD)

- A dedicated grievance mechanism shall be established for students with disabilities.
- Complaints may be submitted online/offline to the Accessibility Coordinator.
- Grievances shall be addressed within a maximum period of 15 working days.
- Confidentiality and dignity of the complainant shall be ensured.
- Unresolved cases shall be escalated to the Head of the Institution.

Annexure – IV: Monitoring, Self-Certification and Audit

- The Institute shall conduct annual self-certification of accessibility compliance as per the RPwD Act, 2016 and UGC Guidelines.
- Periodic third-party accessibility audits shall be planned and conducted.
- Reports and compliance status shall be uploaded on the Institute website.
- Accessibility initiatives shall be reviewed periodically for continuous improvement.



Annexure – V: Definitions and Key Terms

Person with Disability (PwD): As defined under the Rights of Persons with Disabilities (RPwD) Act, 2016.

Person with Benchmark Disability: A person with not less than forty percent of a specified disability.

Reasonable Accommodation: Necessary and appropriate modifications without undue burden.

Student with Special Needs: A student requiring additional academic or functional support.

Annexure – VI: Examination and Evaluation Accommodations

- Extra time: Minimum 20 minutes per hour of examination.
- Scribe/Reader/Lab Assistant support.
- Use of assistive devices and accessible formats.
- Alternative questions where required.
- Preferential seating arrangements.

Annexure – VII: Responsibilities of Students with Disabilities

- Register with Accessibility / PwD Cell.
- Provide valid documentation.
- Request accommodations in advance.
- Communicate effectiveness of support.
- Use facilities responsibly.

Annexure – VIII: Functions of Accessibility / PwD Cell

- Single-window support.
- Facilitate accommodations.
- Maintain assistive technologies.
- Conduct audits.
- Awareness programs.
- External coordination.

PwD Coordinator	Director
 Dr. S.A. Shaikh	 Dr. L.B. Chaudhari

