

R.N.G.PATEL INSTITUTE OF TECHNOLOGY-RNGPIT
(An Autonomous College U/s UGC Act 1956)

B.Voc. SEMESTER-II, SEMESTER END EXAMINATION – SUMMER 2025

Subject Code: 1SH112**Date: 21-05-2025****Subject Name: PROFESSIONAL COMMUNICATION****Time: 11:00 AM to 01:00 PM****Total Marks: 50****Instructions**

1. It is **compulsory** for students to write **Enrolment No. /Seat No.** on the question paper.
2. Attempt all questions in the question paper.
3. The figures to the right of each question indicate full marks. Make suitable assumptions with proper justification wherever required.
4. Simple, non-programmable scientific calculators are permitted.
5. BL - Bloom's Taxonomy Levels (R-Remember, U-Understanding, A-Application, N-Analyze, E-Evaluate, C-Create), CO - Course Outcomes.

Marks BL CO**Q.1 Multiple-Choice Questions****[05]****(a) How many ___ do you want?****1 A 2****(i)** book's**(ii)** books'**(iii)** books**(iv)** books's

(b) In the sentence ; “He stayed home, for he was feeling sick,”the conjunction ‘for’ is used to show:

1 A 2**(i)** Contrast**(ii)** Reason or cause**(iii)** Condition**(iv)** time**(c) She placed the book _____ the table and sat down.****1 A 2****(i)** on**(ii)** at**(iii)** above**(iv)** over**(d) Which sentence is punctuated correctly?****1 A 2****(i)** Johns' car is red, isn't it?**(ii)** John's car is red, isn't it?**(iii)** John car's is red, isn't it?**(iv)** Johns car is red isn't it?

(e) I'll call you _____ I arrive at the airport. 1 A 2

- (i) unless (ii) although
(iii) though (iv) when

Q.2 Attempt Any Three [15]

(a) Write a paragraph on any one of the following in about 150 words: 5 C 1

(I) Solar energy

(II) The Benefits of Technology

(b) Read the following passage and answer the questions given below it. 5 U 1

As the world faces the pressing challenge of climate change, the shift towards renewable energy sources has never been more crucial. Renewable energy, derived from natural sources such as sunlight, wind, and water, offers a sustainable solution to reducing greenhouse gas emissions. Unlike fossil fuels, which release significant amounts of carbon dioxide into the atmosphere, renewable energy produces little to no emissions. Furthermore, investing in renewable energy not only mitigates environmental damage but also fosters economic growth by creating new jobs in technology and infrastructure development. Countries that prioritize renewable energy are likely to experience enhanced energy security and independence, reducing their reliance on imported fuels.

Questions:

1. What are the primary sources of renewable energy mentioned in the passage?
2. How does renewable energy contribute to reducing greenhouse gas emissions?
3. What is a major benefit of renewable energy?
 - a) It produces significant emissions.
 - b) It is derived from fossil fuels.
 - c) It fosters economic growth.
 - d) It is expensive to implement.
4. Why is energy security important for countries?

5. The synonym for 'crucial' is _____.

(c) What are the different steps to write a précis? 5 R 1

(d) Make a précis of the following paragraph and give it a suitable title. 5 U 1

Regular physical exercise is essential for maintaining overall health and well-being. Engaging in physical activities not only helps in controlling weight but also reduces the risk of chronic diseases such as diabetes, heart disease, and certain types of cancer. Moreover, exercise boosts mental health by reducing symptoms of anxiety and depression. It promotes better sleep and enhances mood through the release of endorphins. To reap these benefits, individuals should aim for at least 150 minutes of moderate aerobic activity each week, combined with strength training exercises. Adopting a routine that includes physical activity can lead to a healthier, more fulfilling life.

Q.3 Attempt Any Three [15]

(a) Write in about 100 words a report on the Yoga Day Celebration held in your college. 5 A 3

(b) Discuss the components of letter writing in brief. 5 R 3

(c) You are Rahul Patel, HR Head of Alpha Group. Your organization has decided to use a new accounting software within the organization from 25th May, 2025. Write a memorandum about a compulsory training seminar to be held on 27th May, 2025 to inform all the employees. 5 A 3

(d) Draft a sales letter to promote the sale of an automatic wrist watch. 5 A 3

Q.4 Attempt Any Three [15]

(a) Write a detail note on types of listening. 5 R 1

(b) Write advantages of listening. 5 R 1

(c) Explain four basic types of reading. 5 R 1

(d) Why are reading comprehension skills important? 5 R 1
